



NOTARE AM BALLINDAMM

DR. RALF KATSCHINSKI DR. FLORIAN MÖHRLE DR. ALEXANDER GEBELE, LL.M. (SAN DIEGO)
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**Data and Mandate to Prepare the Formation
of a Limited Liability Company (“GmbH”)**

In preparation of the notarization please send us the questionnaire filled out as far as possible (via e-mail suffices). Please do not hesitate to contact us if there are any questions.

Preferred notary: _____

1. Information regarding the company to be founded

Company name	
Seat/head office	
Address	<i>Mail must be deliverable at this address under the company name.</i>
Object of the company	
Share capital	EUR (min. EUR 25,000.00)
Thereof to be paid up	EUR (min. ¼ per share, total min. EUR 12,500.00)
Poss. tax counselor	
Surname, Given name	
Address	
Tel., E-Mail	

2. Shareholders (founders)

	Shareholder 1	Shareholder 2	Shareholder 3
Surname or company name			
(All) given names			
Maiden name			
Nationality			
Date of birth/HR-no.			
Street and no.			
Postal code and municipality			
Telephone			
E-Mail			
In case of company: legal representative			
Subscribed shares	in EUR _____ in % _____	in EUR _____ in % _____	in EUR _____ in % _____

3. Managing directors

	Managing director 1	Managing director 2	Managing director 3
Name			
(All) given names			
Maiden name			
Nationality			
Date of birth			
Street and no.			
Postal code and municipality			
E-Mail			
Representation	<input type="checkbox"/> always sole power of representation <input type="checkbox"/> only jointly with another managing director/person with general commercial power of presentation ("Prokurist")	<input type="checkbox"/> always sole power of representation <input type="checkbox"/> only jointly with another managing director/person with general commercial power of presentation ("Prokurist")	<input type="checkbox"/> always sole power of representation <input type="checkbox"/> only jointly with another managing director/person with general commercial power of presentation ("Prokurist")
	<input type="checkbox"/> released from § 181 BGB (self-dealing, representing multiple parties) <input type="checkbox"/> not released from § 181 BGB	<input type="checkbox"/> released from § 181 BGB (self-dealing, representing multiple parties) <input type="checkbox"/> not released from § 181 BGB	<input type="checkbox"/> released from § 181 BGB (self-dealing, representing multiple parties) <input type="checkbox"/> not released from § 181 BGB

4. Miscellaneous/Specific features

- Non-cash capital contributions
- One of the shareholders does not have sufficient command of the German language
- One of the parties does not act on his own account

Additional comments:

Mandate

Notariat Ballindamm is hereby instructed to draw up a draft – which will incur costs even if no notarization ensues – and send it to/via

- Shareholder no. _____
- E-Mail Letter

- Shareholder no. _____
- E-Mail Letter

Date

Signature client